dpd

European Union Shipping Data Checklist
What you need to know

Under the terms of the new Trade and Cooperation Agreement with the EU, goods travelling to European destinations require additional customs information in the manifest provided to DPD.

Below is a handy reference guide to make sure that the data you send for your European parcels meets all the requirements for the customs declaration process. If any of these fields are missing or do not meet the required format the parcel will not able to be processed and will regrettably be returned to you at extra cost, which is someting we all want to avoid.

Data field	Reason for Failure	Supplementary Notes
NDA – No parcel data	"If customer data is completely missing <No parcel data>"	You must manifest your data file in time for the parcels arrival at our international gateway. The best time to do this is during the day or no later than when the parcels have been collected from your premises
RDT – Receiver's or importer's name, address, postcode, country	"If receiver details are blank <missing receiver invoice details>"	Full name, address, postcode and country required
NTF – Notification contact details or receivers contact details	"If both email and telephone are missing or are invalid (TBC) <missing/invalid notification details>"	We need at least one email and/or telephone number
CNT – Contents	"If contents is missing <missing contents description>"	A written description of items contained in the parcel
CUR – Invoice currency	"Where invoice currency is missing or not set to 3 alpha <missing/invalid invoice currency>"	e.g. GBP
INV – Invoice value	"Where any of the value fields are blank or <=0 <missing/invalid invoice value>"	Cannot be blank or 0
WGT – Weight	"Where the declared weight is blank or <=0 <missing/invalid weights>"	Cannot be blank or 0
SER – Shippers EORI number	"If sender's EORI missing or where senders EORI is not 2 alph and 12 numerical or GBUNREG <missing/invalid shippers EORI number>"	The format of an EORI is GB and 12 digits e.g. GB123456789012. We cannot accept EU EORIs, this field must always be an EORI with a GB prefix of a GB registered entity
RER – Receiver's EORI	"Where receivers EORI is not 2 alpha and up to 15 alpha numerical characters for EU destinations only. <invalid receivers EORI number>"	This is relevant when shipping to a business
COG – Country of origin	"Where country code is blank or where not 2 alpha <missing/invalid country of origin>"	e.g. CN, IN, GB
PDD – Product description	"Where product description is missing or is less than 3 characters <missing product description>"	A written, detailed description of the specific item contained within the parcel
PIO – Product item origin	"Where country code is blank or not 2 alpha <missing item product origin>"	e.g. CN, IN, GB
PWT – Product unit weight	"Where any of the weight fields are blank or <=0 <missing/invalid product weights>"	Cannot be blank or 0
PHC – Commodity code	"If commodity code is blank or where commodity code is not equal to 8 or 10 numerical digits <missing/invalid commodity code>"	The commodity code must be 8 digits in length as a minimum. Each item in the parcel must have a commodity code. Please visit the Government website for more guidance on commodity codes www.gov.uk/trade-tariff
PQT – Product quantity	"Where any of the quantity fields are blank or <= 0 <missing/invalid product quantity>"	Cannot be blank or 0